

CONDOMINIUM CORPORATION NO. 882 0814
BIRCHWOOD COUNTRY CONDO
P.O. Box 134, Lindale, AB T0C 1W0

June 8, 2020

Re: **Notice of Assessment of Common Expenses Levy**
Condominium Corporation No. 882 0814

Payment options remain unchanged and are detailed below. Regardless of the option that you choose, all cheques must be received on or before July 15, 2020.

Any payments that do not adhere to the options listed below may be returned for correction and additional costs, if incurred, will be charged. Any cheque returned for non-sufficient funds or any other reason, will be subject to a \$25.00 charge.

- OPTION 1: **Annual Prepayment:**
To qualify for the GST waiver your cheque must be dated and postmarked no later than July 15, 2020, and your account cannot be in arrears.
Send one cheque in the amount of \$1,320.00. This amount reflects a waiver of the GST for prepayment in full.
Should your payment **not adhere to the July 15, 2020 deadline** above your fees will remain at \$1,386.00 annually (\$1,320.00 + \$66.00 GST).
- OPTION 2: **Semi-Annual Payment**
Send two (2) post-dated cheques each in the amount of \$693.00 dated July 15th, 2020 and January 1st, 2021 (\$660.00 + \$33.00 GST).
- OPTION 3: **Monthly Payment Option**
Send twelve (12) post-dated cheques dated July 1st, 2020 up to and including June 1st, 2021 each in the amount of \$115.50 (\$110.00 + \$5.50 GST).

No CASH payments please.

Please make your cheques payable to **Condominium Corporation No. 882 0814** and either **mail them to the address above or drop them off in the mail box at Birchwood Center**. In order to ensure that your funds are assigned to the correct lot(s), please clearly mark your cheque(s) with your Lot Number(s).

Should you have any questions regarding your account please contact our Accountant, Crystal Heck, at 780-542-4224.

Alternately, you may contact the Board of Directors via email at mail@birchwoodcountrycondo.com.

Respectfully,

The Board of Directors
Condominium Corporation No. 882 0814