

Minutes–June 1, 2013, Organizational Meeting

Condominium Corporation No. 882 0814 www.birchwoodcountrycondo.com

(Draft for review & approval)

Present: Janice Wells, John Budd, Linda Verhaeghe, Wally MacNeil, Lana Southorn, Don Welsh, Shawn Little & Crystal Heck (Accountant/Recording Secretary).

Agenda

The meeting was called to order at 12:45 p.m. at Birchwood Centre.

At the 2013 Annual General Meeting the following were elected by the owners: re-elected were Don Welsh and Wally MacNeil. Newly elected were Linda Verhaeghe and Lana Southorn. Don Welsh, Wally MacNeil, and Linda Verhaeghe are elected for a two year term and Lana Southorn will finish off the one year term.

Discussion was brief regarding each director position.

Moved by Don Welsh that the directors be assigned as follows:

President — Don Welsh

Vice President — John Budd

Secretary — Linda Verhaeghe

Treasurer — Janice Wells

Site Services Officer — Wally MacNeil with Shawn Little as assistant

Liaison Officers — John Budd, Wally MacNeil and Don Welsh

Member at Large — Shawn Little and Lana Southorn

Seconded by John Budd, carried unanimously.

Don Welsh moved that Crystal Heck remain as the recording secretary as well as the signing officer, Janice Wells seconded, carried unanimously. Janice Wells suggested that Linda Verhaeghe and John Budd be added as signing authorities at the bank for additional coverage during the winter months. Linda Verhaeghe and Janice Wells will share duties with the Secretary/Treasurer positions for mentoring. The development permit rework was tabled for discussion at the next general meeting.

Crystal Heck will notify the Alberta Government, CMB Insurance Brokers and the Bank of Montreal of the change in directors for the current year 2013-2014.

Future Board 2013-2014 meeting dates were set for: June 20, July 18, August 15, September 19, October 10, April 24, and May 1. All meetings have a 7 p.m. start time at the Birchwood Center.

The 2014 Annual General Meeting (AGM) will be held June 7 at 10 a.m. at the Birchwood Centre.

A budget meeting was set for June 6, 2013, at 7 p.m. at Birchwood Center.

Wally MacNeil moved that the meeting be adjourned at 1:10 p.m., seconded by Shawn Little, carried unanimously.